

The Andhra Pradesh High Court Advocates' Association at Amaravati

INVITING 'EXPRESSION OF INTEREST'
TENDER NOTIFICATION

(To run Advocates' canteen in the premises of the High Court of Andhra Pradesh at Amaravati)

The Andhra Pradesh High Court Advocates' Association, Amaravati intends to invite fresh sealed tenders for Establishment, Maintenance and comprehensive Management of Canteen in the High Court premises at Amaravati for the year 2020-2021. Those having experience in running such canteen and possessing necessary professional expertise with professional men and material with minimum experience as mentioned in tender form offering license fee quoted per month and tender conditions and license conditions and menu list along with prices shown in Annexure-I, Annexure-II and Annexure-III are enclosed to the tender notification and may submit their sealed quotations to the undersigned on or before _____ p.m. by _____ . 2020 by fulfilling the above said conditions. The quotations received after the said date and time will not be entertained.

The award of contract would be finalized at a later stage, depending upon the outcome of the discussions.

The rates fixed by the Association for the food items mentioned in the menu list shown in Annexure-III should be final and the interested tenderers shall submit/quote their license amount per month for running the canteen with menu list and prices fixed in the Annexure-III.

SECRETARY
THE A.P. HIGH COURT ADVOCATES'
ASSOCIATION, AMARAVATI

The Andhra Pradesh High Court Advocates' Association,
High Court premises, at Amaravati

“DUE DATE FOR RECEIPT OF SEALED TENDERS
DATED 19-02-2020 UPTO 4.15 PM AND THE SEALED TENDERS
WILL BE OPENED AT 5 PM ON 19-02-2020 IN THE PRESENCE OF
CANTEEN COMMITTEE.

TENDER FORM

1. Name of the Canteen : The A.P. High Court
Advocates' Canteen
2. Name of the Tendered/Firm :
3. Address of the Tendered/Firm :

4. TAN & PAN Number :
(Proof to be enclosed)

5. Tender Amount (Licence Fee) :
Quoted Per Month (in figures & : Rs. _____/-
Words) Rupees.....
.....
.....

DECLARATION

I hereby agreed to abide all the terms and conditions of the Tender and hereby declare that I have not been black-listed by any Government Department, not been convicted under Criminal law and not been declared insolvent by any competent Court.

This information furnished above is true and correct to the best of my knowledge.

Signature of the Tenderer with full name

Place:
Date :

ANNEXURE - I

The Andhra Pradesh High Court Advocates' Association, Amaravati

TENDER CONDITIONS

1. The period of licence is for 01 year from the date of occupation which can be extendable for one more year at the option of the Association.
2. The Tender documents are not transferable and tenders which are not properly sealed will be rejected.
3. The licensee shall supply all the food items as per the rates fixed by the Association and he or she should not deviate from the rates fixed by the Association.
4. The tenders of the persons who are in arrears of any dues to organization /institution/Government and the persons having criminal record, persons whose earlier licence was cancelled for violation of terms and conditions of licence are liable to be summarily rejected. And if it is having any of the above disqualifications, then the licence issued will be cancelled immediately without any notice.
5. The tenderer should quote their licence fee per month both in figures and words. Over writing, erasers, alterations in the tendered rate should not be admitted unless they are attested by the date and initials of the tenderer.
6. Opening and finalization of the tenders shall be subject to such other further conditions as may be specified at the time of opening tenders.
7. The Association reserves its right to postpone or cancel the opening of tenders.
8. The highest tenderer shall pay the licence fee of the canteen regularly every month on or before 5th of the succeeding month.
9. The right to accept or reject the highest tender lies with the authority.
10. The highest tender by itself will not confer any right or will not amount to giving licence to the highest tenderer as the same is subject to acceptance by the authority depending upon the tender amount, the experience and expertise in running the canteen or restaurant. If all required documents are not enclosed, the tender will be rejected.
11. The successful tenderer shall pay Security Deposit amount equivalent to 3 months licence fee before occupation of the canteen premises. Or else, the order of confirmation of tender will be cancelled and the next eligible tenderer will be considered for allotment of canteen. On

payment of security deposit, the possession of canteen will be delivered to the licensee.

12. In case of successful tenderer violates any of the tender conditions or licence conditions, the authority shall have right to cancel the licence. However, the Executive Committee of the Association has discretion to extend the time mentioned in Clause No.11, if it feels as per the circumstances.
13. Though the tender is for a period of 01 year from the date of occupation of the premises, the authority can cancel the licence at any time prior to expiry of the licence period and without assigning any reasons.
14. The tender will be valid for a period of 3 months from the date of opening of the tenders.
15. The Association, after expiry of the licence period of one year, either call for fresh tenders or can extend the term of the existing licensee for one more year with the increase of license fee with mutual consent.
16. After expiry of termination of the licence, authority takes over the premises and lock it.
17. The successful tenderer has to start the canteen within one-week time from the date of receipt of licence order. Even if he fails to start within the specified time, he/she has to pay the licence fee from the date of receipt of licence order.
18. The highest tenderer should take the canteen premises on “AS-IS-WHERE-IS BASIS”. The licensee shall maintain and keep it clean the canteen premises including the wash rooms and kitchen.
19. Tenderer must be a reputed hotelier with not less than 3 years of experience in hotel business with turnover of not less than 01 (one) crore in each year for the last three years and the proofs to that extent should be closed.

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ANNEXURE – II

The Andhra Pradesh High Court Advocates' Association, Amaravati

LICENCECONDITIONS

1. The period of licence is 01 year from the date of occupation which may be extendable for one more year at the option of the Association with increase of licence fee with mutual consent. The licensee shall not claim any right of extension. After the expiry or termination of period, the Association has right to enter into the premises and lock it.
2. The licensee shall sell the food items mentioned in the Annexure-III and other food items, if any which are not mentioned in the said Annexure at the rates fixed by the Association. Any deviation of rates, the licence will be cancelled.
3. The business of preparation and vending of the food items/beverages as above shall be strictly confined to the licensed area specified in the order granting licence and shall not in any case and in any manner be extended beyond the area so specified.
4. The licence does not confer any right what so ever, in respect of the area allotted and is only a permission to prepare and vend food items/beverages specified during the period of licence and possession of the premises always remains with the licensor.
5. The monthly licence fee shall be payable by 5th (Fifth) of the succeeding month.
6. If monthly licence fee is not paid by the end of succeeding month, the licensor can immediately close the canteen and cancel the licence duly forfeiting the security deposit of three months licence fee paid.
7. The licensee shall be liable to pay separately the charges in respect of electricity and water and other government charges if any.
8. The licensee shall not erect or install any permanent or temporary structures or fixtures in the licensed area. the licensee shall not in any manner alter or cause damage to the structure etc., in the licensed area in which he/she is permitted to do business (prepare and vend food items/beverages)
9. The licensee shall maintain the premises of the licenced area including the wash room area and kitchen area in a clean and healthy

condition. Fly and mosquito protectors shall be kept and use them to prevent flies in all areas including kitchen.

10. The food items and beverages prepared and sold shall be a good quality and to the satisfaction of the standards to be specified by the licensing authority and also as fixed by the Government from time to time. Surprise inspection will be conducted by the Food Inspectors to examine the food quality and deviation from the standards of quality, action will be taken in accordance with law including terminating the licence.
11. The licensee shall be permitted to use only L.P. Gas/Electricity for preparation of food items and beverages. All other types of fuel are prohibited from being used in the licensed premises.
12. The licence is personal of the person in whose name the licence is granted and the licence is not transferable or heritable under any circumstances.
13. The licensee shall prepare and vend food items and beverages specified as per the timings from 08.00 a.m. to 07.00 p.m.
14. The licensee shall not keep the canteen closed during the licence period without prior permission of the authority. The canteen should be kept open during the vacations when the Vacation Courts are running including on filing days.
15. The licencing authority reserves the right of entering into the licensed premises and inspection by the Executive Members of the Association or by the Canteen Committee Members.
16. The licensee should display the orders of licence and the rates for the food items/beverages in a conspicuous place for the information of the visiting public.
17. The licensee shall be responsible for clearance of garbage and waste materials and keep the premises meticulously clean and tidy.
18. The license is subject to such other terms and conditions as may be specified from time to time by the licensee shall abide by such further terms and conditions.
19. The licensee has to give two (2) months prior notice in case of vacating the canteen on his own before expiring of the contract period.
20. The security deposit paid by the licensee shall not carry any interest.
21. The licensee shall use paper cups only for serving liquids like Milk, Tea, Coffee, Water etc., and shall not use plastic cups for serving of the same.

22. The licensee shall use equipment and raw materials of good standard and employ trained personnel possessing necessary certificates issued by a competent authority to run modern kitchen equipment. All the said certificates should be enclosed.
23. The successful tenderer has to pay security deposit an amount equivalent to 3 months licence fee for the period of licence before occupation of the premises. If the security deposit is not paid within 7 days from the confirmation of tender, the tender shall be cancelled and the next eligible candidate will be considered for allotment or go for fresh tendering.
24. If the licensor forfeits part or full amount of Security Deposit for violation of licence condition, imposition of penalty or recovery of dues, the licensee has to pay again Security Deposit for the amount encashed within 15 days from the date of encashment of Deposit. In the event of failure to pay for the amount encashed within the time stipulated, the licence will be cancelled treating it as a violation of licence conditions.
25. The licensee must receive all the communications sent to him/her to the address of the licensed premises.
26. The licensee has to start the canteen within seven days' time from time date of receipt of licence order and in case failure, the licensee shall pay the licence from the date of service of allotment order.
27. Licensee shall follow all security norms and fire fitting norms.
28. The licensee shall get the gas cylinder all cooking equipment, material and utensils from time to time at his own costs and the licensee shall bear the electricity charges of the canteen premises and the same shall be paid to the concerned authority.
29. All Advocates sitting in the canteen rooms shall be served the food at their respective tables and the licensee shall make proper arrangements for selling the food quickly during lunch time. Advocates only be allowed between 1.00 PM to 2.30 PM in to the canteen rooms during working days.

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ANNEXURE – III

PRICE LIST

Items	Advocates, Court Staff and Advocate Clerks Rs.	Litigant Public and all others Rs.
Idly (2 big pieces)	20.00	25.00
Sambar Idly	25.00	30.00
Vada (2 big pieces)	25.00	30.00
Sambar Vada (2 big pieces)	25.00	30.00
Upma/Tomato Bath	25.00	30.00
Mysore Bajji (2 pieces)	25.00	30.00
Poori (big size 2 pieces)	30.00	35.00
Chapati (big size 2 pieces)	30.00	35.00
Plain Dosa	20.00	25.00
Uttappa	25.00	30.00
Pesarattu	25.00	30.00
Upma Pesarattu	30.00	35.00
Onion Dosa/Onion Pesarattu	30.00	35.00
Ravva Dosa	30.00	35.00
Masala Vada/Mirchi Bajji (2 pieces big size)	25.00	30.00
Punukulu/Alubajji	25.00	30.00
Onion Pakoda	25.00	30.00
Alu Bonda (big size- 2 pieces)	20.00	25.00
Alu Samosa	10.00	10.00
Dhai Wada (2 big pieces)	30.00	35.00
Vegetable Biryani	35.00	40.00
Tomato/lemon/curd rice	25.00	30.00
Rice Pongal	25.00	30.00
Sweet	15.00	15.00
Full Meals : one curry, one kurma, one fry, pappu, one chapati, roti pacchhadi, papad, sambar, rasam, one pickle, sweet and curd.	65.00	75.00
Tea/Leman Tea	10.00	12.00
Coffee/Milk	12.00	15.00
Bourn Vita/Horlicks	15.00	20.00
Butter Milk	15.00	15.00

Note:

Rates of the items which are not mentioned in the Menu card shall be fixed by the licensor/Association in consultation with the licensee.

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CORRIGENDUM

Note:

In the Annexure III price list, so far as Mirch bajji, Masala Vada, Alu Bonda & Mysore Bajji are concerned, the number of peices should read as "4" instead of "2". So, for each plate 4 peices should be supplied for the price fixed in the menu list.

SECRETARY
APHCAA